This notice expires 28 September 1977.

DON 1-1462

DDO NOTICE
NO. 1-1462

ORGANIZATION
29 September 1976

REORGANIZATION OF THE STAFF STRUCTURE
OF THE OPERATIONS DIRECTORATE

1. PURPOSE

This notice announces the reorganization of the Operations Directorate staff structure, effective 1 October 1976, and outlines the functions of the new and the redesignated staff components. The new staff organization supersedes that established by the Deputy Director for Operations (DDO) on 28 June 1973 and as modified in the interim period. It is the first step of a three-phase, long range reorganization program designed to enable the Directorate to conform to the perceptions of the Executive and the Congress as to the Directorate's role, to adjust flexibly to changing strategies and priorities, and to make most efficient use of personnel and material resources allocated to accomplish the Directorate's mission.

2. GENERAL

The Headquarters organization of the Operations Directorate is comprised of the Office of the DDO and its special staffs, the Senior Staffs, and the Area and Functional operating Divisions. (See Figure 1, attached.)

3. OFFICE OF THE DDO

The following staff elements are attached to the Office of the DDO, and report directly to him and/or the Associate Deputy Director for Operations (ADDO).

a. Assistant Deputy Director for Operations for Development (ADDO/D) (When approved by DDCI)

The ADDO/D will direct and supervise the establishment of a Clandestine Corps responsible for the recruitment, training and dispatch of nonofficial cover officers to foreign areas, and for efforts to develop new techniques, methods and equipment for nonofficial cover operations.

E-2 IMPDET

05990

DDO NOTICE
NO. 1-1462

ORGANIZATION
29 September 1976

b. Associate General Counsel to the DDO (AGC/DDO)

The AGC/DDO is detailed by the Agency's General Counsel to provide advice and assistance to the Operations Directorate. He will work directly with the ADDO.

c. Evaluation and Program Design Staff (EPDS)

The EPDS will

(1) Design and maintain continuous data on funds, positions, personnel on duty and other such management information as is required by the DDO and the Comptroller of the Agency.

(2) Maintain continuous knowledge of the state or condition of operational activities and achievements, and support activities planned and in progress, including resources used, efforts undertaken, and results.

(3) Prepare periodic evaluations of component programs against objectives including the need for requested resources, evaluations of past results, and projections of future results.

(4) Monitor all data collection for purposes of identifying statistical evidence of problems, identifying areas requiring management attention by the DDO, and providing data to be used for internal and external presentations.

(5) Review all Operational Activity (OP ACT) approvals to ensure compliance with Agency and Directorate regulations, and prepare staff recommendations on Operational Activities which require DDO approval or attention.

(6) Provide staff assistance to the DDO on Directorate, Agency, Community and Government data requirements, techniques and regulations pertaining thereto.

DDO NOTICE
NO. 1-1462

ORGANIZATION
29 September 1976

(7) Undertake special studies as directed of management issues which affect the efficiency or effectiveness of Directorate activities.

(8) Provide staff assistance to the DDO on Directorate, Agency, Community and Government evaluation requirements, techniques, and regulations pertinent thereto.

(9) Continue to develop production and evaluation techniques and values.

d. Policy and Coordination Staff (PCS)

The mission of the Policy and Coordination Staff is to serve as the focal point through which the DDO directs and controls certain activities of the Directorate crossing geographic divisional boundaries. It also will assist in formulating and recommending to the DDO policy and doctrine on matters with overall applicability to the Directorate. The Chief of this Staff will act for the DDO and the ADDO if these officers are unavailable. The responsibilities of this staff will include all intelligence-related matters including staff guidance on scientific and technical matters and such activities as crisis management, international terrorism, narcotics, technical operations, and defector operations. Additionally, the Staff is the focal point for Directorate coordination with the Intelligence Community Staff, the National Intelligence Officers, other components of the Agency, as well as with other agencies of the Government. The Staff will also be responsible for conducting and monitoring liaison with the principal elements of the Intelligence Community. It will be responsible for ensuring that the operations and activities of the Directorate are in compliance with existing regulations and procedures, and for formulation or revision of regulations and procedures as may be required. In short, this Staff will coordinate the paper flow of the Deputy Director for Operations and in so doing serve as a central clearing house for the movement of paper from the Staffs and Divisions to the Office of the DDO. This Staff also will provide policy focus to issues of common concern affecting Directorate-wide activities. It will also provide the support facilities for the DDO's special and Senior Staffs.

DDO NOTICE
NO. 1-1462

ORGANIZATION
29 September 1976

e. Senior Review Officers (SRO)

The responsibilities of the Senior Review Officers are described in DOI 5-14.

f. Special Assistant for External Oversight (SA/DO/O)

The responsibilities of the SA/DO/O are described in DON 1-1429.

g. DDO Duty Office (DDODO) (Not shown on Figure 1)

The responsibilities of the DDODO are described in DOI 5-3.

4. SENIOR STAFFS

a. Career Management Staff (CMS)

The Career Management Staff will be responsible for staff advice and support to the DDO on all matters related to organization, manpower planning, personnel management and administration, and training. It will provide staff direction and supervision to personnel management and administration throughout the Directorate, and is responsible for ensuring compliance with related Agency and DDO directives and procedures as well as applicable Government rules and regulations.

b. Central Cover Staff (CCS)

The mission and functions of the Central Cover Staff remain as prescribed in DOI 1-21 for the former Cover and Commercial Staff.

c. Covert Action Staff (CAS)

(1) The Covert Action Staff will provide policy coordination, guidance and support for Directorate covert action operations. It will be the office of record and clearing house for all external policy clearance of covert action operations and programs. Its specialized services and operations support responsibilities will include

(a) issuance of propaganda guidances and related background;

(b) production of tailored, non-attributable media and other background materials in support of authorized covert action operations;

(c) advice, guidance and operational support in the fields of black propaganda and deception operations; and

(d) support to and participation in Agency covert action training programs.

(2) The special operations mission and functions of the CAS are as prescribed in DOI 1-17 for the Special Operations Group, with the addition of a Special Operations Intelligence Center, which will provide crisis management support to the O/DDO and area divisions, particularly Order of Battle and briefing aid support; U.S. mission evacuation planning and support (including CIA representation in the Washington Liaison Group); and all-source intelligence, special operations research and graphics support to SOG.

d. Counterintelligence Staff (CIS)

The responsibilities of the Counterintelligence Staff remain as set forth in DON 1-1339, with the exception of paragraphs 2.f.(3) and 3.d. of that notice as they relate to conduct of deception operations. (See also 4.c.(1)(c), above.)

e. Information Services Staff (ISS)

(1) Manage the Operations Directorate's records and information control system.

(2) Maintain the foreign counterintelligence index for the United States Government.

(3) Oversee Directorate compliance with laws, orders, and regulations regarding recordkeeping.

DON 1-1462

DDO NOTICE
NO. 1-1462

ORGANIZATION
29 September 1976

(4) Provide career development services and training for records management, computer and micrographics specialists assigned to the Directorate.

(5) Serve as the Directorate focal point for Privacy Act and Freedom of Information Act matters, and other litigation involving Directorate information, and handle and coordinate all Privacy Act and FOIA requests addressed to the Operations Directorate.

f. International Activities Staff (IAS)

The International Activities Staff will be responsible for

(1) Monitoring the activities of and developing operations into the permanent staffs of world-wide organizations, including

(a) the United Nations and its specialized agencies;

(b) the international staff of Communist parties;

(c) foreign labor organizations that are international in scope;

(d) Treaty organizations, such as NATO and the EC;

(e) foreign multilateral trade organizations and foreign-owned companies; and

(f) commercial organizations with truly international status, such as foreign-owned banks, tourism and sports.

(2) Coordination of CIA relationships with the Israeli liaison services, including provision of headquarters guidance and support to the Tel Aviv Station.

(3) Provision of staff guidance for and coordination of Directorate operational efforts in the fields of international economics and energy.

DDO NOTICE
NO. 1-1462

ORGANIZATION
29 September 1976

(4) Developing specific scientific and technical operations;

(5) Provision of staff guidance for and coordination of Directorate efforts against international Communism and the development of specific operations in this field.

(6) Monitoring the activities of certain foreign intelligence organizations outside their national boundaries, in close coordination with the Covert Action and Counterintelligence Staffs.

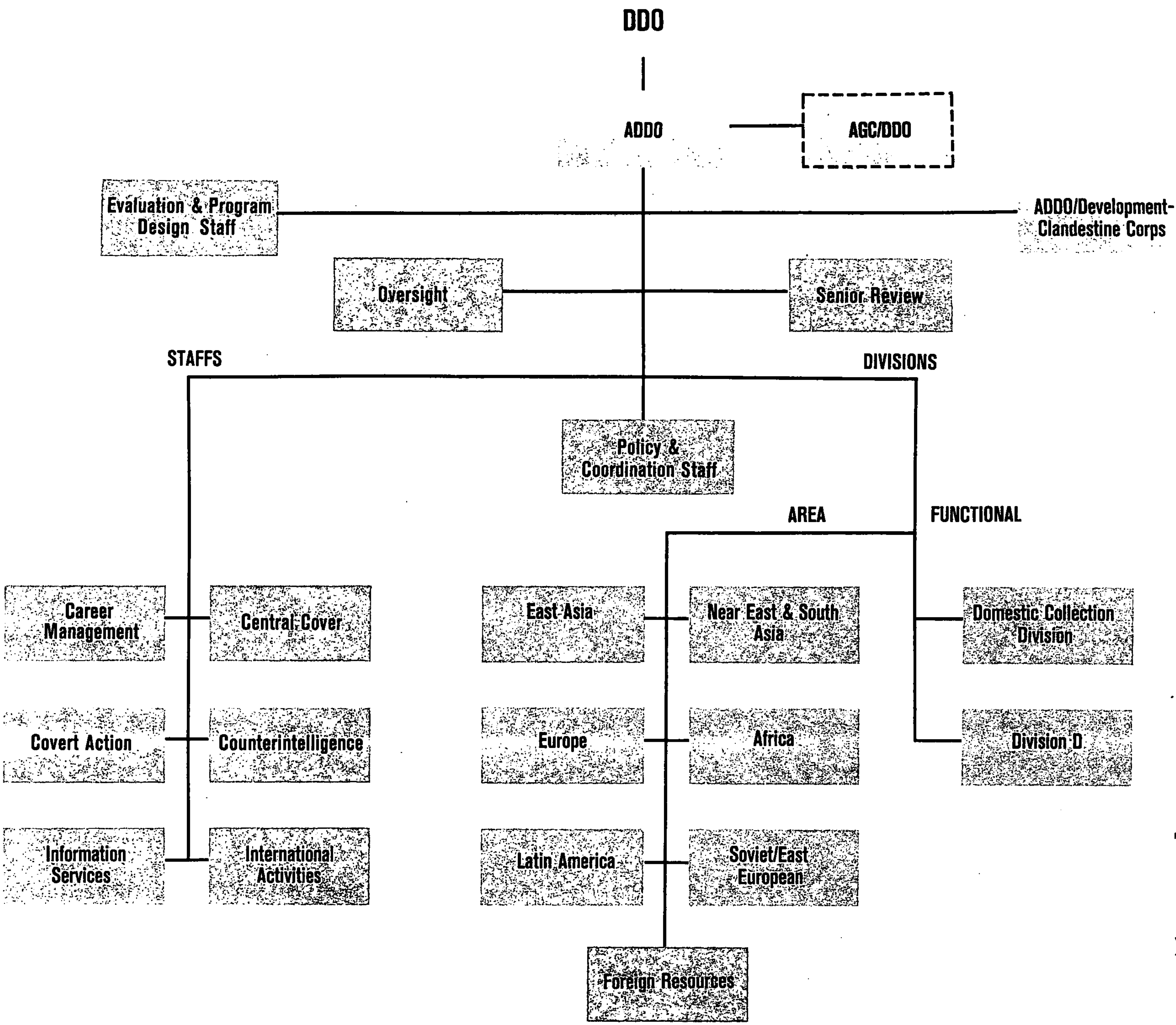
5. OPERATING DIVISIONS

The Area and Functional Divisions will continue as depicted in Figure 1, attached.

William W. Wells
Deputy Director for Operations

14-00000

SECRET



SECRET

DON 1-1462
Figure 1
29 September 1976